

## REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

May 22, 2012

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Judge B. Helms, Chairman; Mr. Eric F. Hinson; Mr. Charlie D. Frost; Mr. Roger P. Milton; and Mr. Isaac Simmons. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; and Mrs. Deborah Minnis, Attorney for the Board; and others.

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Judge B. Helms, at 6:05 p.m.

2. OPENING PRAYER

The opening prayer was led by Mr. Charlie D. Frost.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

Mr. Hinson thanked the Alpha Phi Alpha Fraternity for sponsoring a Scholarship Ball this past Saturday in support of the district's students. He stated that the Gadsden County Men of Action Scholarship Banquet was scheduled for June 9th, 7:00 p.m. at the National Guard Armory, and the tickets were \$20.00. He invited everyone to attend Mt. Zion A.M.E. Church on Sunday morning at 11:00 for a special program. He stated that the May 20<sup>th</sup> Emancipation Celebrations in Havana and Quincy were a success. He recognized Mr. Larry Loy, a member of Salem Methodist Church.

Mr. Loy addressed the Board with his son, Caleb Loy, to request the Board's supports for Caleb to attend the People to People Ambassador Program in Germany.

Mr. James recognized Ms. Maria Pouncey with the PAEC Migrant Program.

Ms. Pouncey shared with the Board highlights on the PAEC 2010 – 2011 Annual Report.

Ms. Brenda Holt, County Commissioner, addressed the Board to congratulate the 4<sup>th</sup> graders, teachers, and staff on their FCAT Writing Scores.

Mr. James stated that East Gadsden High School will not fail this year. He stated that East Gadsden High School students advanced in all areas. He stated that he do not anticipate any failing schools this year. He stated that the district will receive its 3<sup>rd</sup> grade scores on Friday, May 25<sup>th</sup>.

Mr. Milton asked Board members to put forth every effort to assist students in the 3<sup>rd</sup> grade who did not do well on the FCAT test.

### ITEMS FOR CONSENT

Mr. Helms entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Roger P. Milton, seconded by Mr. Charlie D. Frost and carried unanimously.

#### 5. REVIEW OF MINUTES

- a. April 24, 2012, 4:30 p.m. – School Board Workshop
- b. April 24, 2012, 6:00 p.m. – Regular School Board Meeting
- c. May 1, 2012, 8:30 a.m. – School Board Workshop
- d. May 1, 2012, 1:30 p.m. – Student Hearing
- e. May 1, 2012, 2:30 p.m. – Student Hearing
- f. May 1, 2012, Immediately following 2:30 p.m. – Student Hearing
- g. May 1, 2012, 3:30 p.m. – Student Hearing
- h. May 1, 2012, 4:30 p.m. – Student Hearing
- i. May 8, 2012, 9:00 a.m. – Special Board Meeting

ACTION REQUESTED: The Superintendent recommended approval.

#### 6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- a. Personnel 2011 – 2012

ACTION REQUESTED: The Superintendent recommended approval.

- b. Personnel 2012 – 2013

ACTION REQUESTED: The Superintendent recommended approval.

#### 7. BUDGET AND FINANCIAL TRANSACTIONS

- a. Budget Amendment Number Twenty-Six

Fund Source: 420 (Federal) Funds  
Amount: \$346,164.62

ACTION REQUESTED: The Superintendent recommended approval.

- c. Budget Amendment Number Twenty-Eight

Fund Source: 420 (Federal) Funds  
Amount: \$30,482.00

ACTION REQUESTED: The Superintendent recommended approval.

8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

- a. Contract for Audit of Internal Funds for Individual Schools

Fund Source: General Fund  
Amount: \$27,500.00 Annual

ACTION REQUESTED: The Superintendent recommended approval.

- b. Memorandum of Agreement Between Community Outpatient Program Services and Gadsden County School Board

Fund Source: N/A  
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

- d. PSTB Consulting, LLC, Dr. James W. Brown., Owner

Fund Source: Title I Part A  
Amount \$10,500.00

ACTION REQUESTED: The Superintendent recommended approval.

- e. Purchases for Performance Matters

Fund Source: Title I Part A and General Fund for GEMS that is a non-Title I School  
Amount: \$77,540.00

ACTION REQUESTED: The Superintendent recommended approval.

- f. Purchases from Progressive Communications

Fund Source: Title I Part A and Title I School Improvement Funds  
Amount: \$86,995.93

ACTION REQUESTED: The Superintendent recommended approval.

- g. Purchases from Race To The Top Funds

Fund Source: Race To The Top Funds  
Amount: \$42,294.67

ACTION REQUESTED: The Superintendent recommended approval.

h. Purchases for Equipment

Fund Source: Title I Part A and Capital Improvements Fund  
Amount: \$174,570.26

ACTION REQUESTED: The Superintendent recommended approval.

i. Purchases for Odyssey Ware, Inc.

Fund Source: Title I Part A and Title I School Improvement Funds  
Amount: \$119,500.00

ACTION REQUESTED: The Superintendent recommended approval.

j. Purchases from Educational Development Associates – Acaletics

Fund Source: Title I Part A, Title I School Improvement, and General Fund  
Amount: \$292,564.62 of which \$13,182.67 is General Fund because GEMS is not a Title I School

ACTION REQUESTED: The Superintendent recommended approval.

9. STUDENT MATTERS

a. Student Expulsion – See back-up material

Case #93-1112-0071

ACTION REQUESTED: The Superintendent recommended approval.

10. SCHOOL FACILITY/PROPERTY

b. Re-Roofing Bid#1112-11 – Building 2, 4, 5, and 7 Carter Parramore Academy

Fund Source: Capital Outlay  
Amount: \$213,060.00

ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an (\*) asterisk were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

\*6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

c. Staffing Plans for 2012 - 2013

Mr. Frost requested an explanation of the staffing plans for 2012 – 2013.

Mrs. Rosalyn Smith stated that the staffing plans for the 2012 – 2013 school year were based on the budget and projection of student enrollment.

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #6c. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

\*7. BUDGET AND FINANCIAL TRANSACTIONS

b. Budget Amendment Number Twenty-Seven

Fund Source: 110 (General) Funds  
Amount: \$640,161.05

Mr. Helms requested that a correction be made to Budget Amendment Number Twenty Seven to add \$265,770.50 as School Recognition dollars.

Following discussion, Mr. Eric F. Hinson made a motion to accept the Superintendent's recommendation to approve agenda item #7b with the correction to add \$265,770.50 as School Recognition dollars. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

\*8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

c. Fresh Fruits and Vegetables Program Award

Fund Source: USDA School Food Service  
Amount: \$156,500.00

Mr. Hinson requested an explanation of the Fresh Fruits and Vegetables Program Award.

Mr. Bruce James stated that the Fresh Fruits and Vegetables Program creates healthier school environments by providing healthier food choices, expand the variety of fruits and vegetables that children experience, increase children's fruit and vegetable consumption, and make a difference in children's diets to impact their present and future health. He stated that the district's participation in the Fresh Fruits and Vegetables Program indicate that schools are making efforts to combat childhood obesity by helping children learn more healthier eating habits.

Following discussion, Mr. Eric F. Hinson made a motion to accept the Superintendent's recommendation to approve agenda item #8c. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

k. Purchases for Books and Classroom Supplies and Equipment

Fund Source: Title I Part A and Title I School Improvement Funds  
Amount: \$255,123.75

Mr. Hinson requested an explanation of the purchases for books and classroom supplies and equipment.

Mrs. Rosalyn Smith stated that all schools were inclusive of the purchases for books and classroom supplies and equipment. She stated that federal program dollars are used for literacy. She stated that all schools are provided with literacy material as well as supplementary literacy material.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #8k. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

**ACTION REQUESTED:** The Superintendent recommended approval.

1. AmeriCorps Gadsden Reads

Fund Source: Volunteer Florida and the School Board of Gadsden County  
Amount: \$323,681 from Volunteer Florida and \$324,603 cash/in-kind from the School Board of Gadsden County

Mr. Helms requested an explanation of the AmeriCorps Gadsden Reads program. He asked why Havana Middle School was not being served along with all the elementary schools and James A. Shanks Middle School.

Mrs. Beatrice Hopkins, Program Director for AmeriCorps Gadsden Reads, stated that all the elementary schools and James A. Shanks Middle School are included in the grant. She stated that although Havana Middle School is not included in the grant, they are still served. She stated that two work study students are assigned to Havana Middle School.

In response to Mr. Milton's concern about the possibility of converting one quarter time position to a full-time position, Mrs. Hopkins stated that she will look into the issue.

Following discussion, Mr. Roger P. Milton made a motion to accept the Superintendent's recommendation to approve agenda item #8l. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

**ACTION REQUESTED:** The Superintendent recommended approval.

\* 10. SCHOOL FACILITY/PROPERTY

a. Inter-Local Agreement for Debris Removal with Gadsden County

Fund Source: 2 mil  
Amount: Unknown until time of disaster

Mr. Helms asked if the insurance coverage was for damages for removal of debris.

Mr. Wayne Shepard stated that the insurance deductible was \$50,000 per occurrence. He stated that the School District would pay Gadsden County (Reimburse) fees for removing debris from the district's property after a severe weather event that was not covered by FEMA (Federal Emergency Management Agency). He stated that an entity must be deemed eligible by FEMA to remove debris from property.

Following discussion, Mr. Roger P. Milton made a motion to accept the Superintendent's recommendation to approve agenda item #10a. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

**ACTION REQUESTED:** The Superintendent recommended approval.

#### 11. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Mr. James stated that high school graduations were scheduled. He stated Gadsden Technical Institute's Graduation was held this past Saturday; East Gadsden was scheduled for Saturday, May 26<sup>th</sup> at 9:00 a.m.; and West Gadsden High School was scheduled for Friday, June 1<sup>st</sup> at 7:00 p.m.

#### 12. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Milton acknowledged Mr. Shepard and his staff for work done at Carter Parramore Academy Gymnasium.

Mr. Hinson stated that the air conditioning unit in the gymnasium at Havana Middle School was not working and needed repairing. He stated that the Adult Basketball League will begin the 2<sup>nd</sup> week in June at Havana Middle School. He stated that the racquetball ball court at Havana Middle School needed to be closed in. He stated that the Havana Kiwanis Club Golf Tournament was scheduled for June 1<sup>st</sup> at 1:00 p.m. He stated that he was invited to a program at Greater Tanner Chapel A.M.E. Church on May 25<sup>th</sup> at 7:00 p.m. He stated that the Teacher-of-the-Year, School Related Employee-of-the-Year, and Rookie Teacher-of-the-Year Celebration was scheduled for Tuesday, May 29<sup>th</sup>, 10:00 a.m. at the Parkway Center. He stated that due to FCAT Testing this year, special provisions should be made for all high school seniors to participate in graduation activities.

Mr. James stated that a one year waiver has been granted to allow all high school seniors to participate in graduation activities. He stated that seniors must have a 2.0 or above GPA, and meet all credit requirements.

In response to Mr. Hinson's concern regarding the issue of ensuring that high school students are a part of the voting process, Mr. Simmons stated that he disagreed.

Mr. Helms reminded the Board of a special meeting on June 7<sup>th</sup> at 9:00 a.m. He encouraged Board members to attend the end of the year school activities. He stated that the FSBA/FADSS Annual Spring Conference was scheduled for June 12<sup>th</sup> – 15<sup>th</sup> in Tampa, Florida. He stated that the Board will be recognized as a certified Board at the FSBA/FADSS Annual Spring Conference in Tampa, Florida. He stated that he along with Mr. Simmons, and Mr. Hinson has earned the distinction of certified Board member. He stated that the employee four day work week will begin on Monday, June 18<sup>th</sup>. He stated that funds were needed for the Willie Ruth Williams Scholarship.

Ms. Millie Forehand addressed the Board to request clarification on whether or not the high school seniors were waiting on FCAT scores. She stated that only the FCAT Re-Take Scores were awaiting arrival. She stated that if it is a Board policy to allow seniors to participate in graduation activities without all the requirements, the Board should amend its policy to grant the waiver for high school seniors to participate in graduation activities.

Following discussion, Mr. Hinson made a motion to amend the Board's policy for a one year waiver to allow high school seniors to participate in graduation activities who have met the GPA and credit requirements. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

Mr. Hinson stated that Mr. Helms would be replacing him to serve as a member on the Florida High School Athletic Association Board of Director.

Ms. Holt addressed the Board and stated that she appreciates what the Board is doing. She stated that the students at West Gadsden High School have expressed an interest in a Math Lab for hands on skills. She stated that some of the students do not know the process to register to vote. She stated that the process of voting will help get students to vote before leaving school.

13. The meeting adjourned at 7:50 p.m.